

City of Rolling Hills, Kentucky

Minutes for the January 16, 2018

Commissioners:

Mayor: Philip Jaeger
Commissioners:
Kay Hardy-Hines (Public Works)
William Bagwell (Sanitation)
Janet Mattern (Finance)
Brent Monroe (Safety)
Carrier Ritsert (Attorney)
Judith Crowe (City Clerk/Treasurer)

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on January 16, 2018, at the Plantation City Hall. Mayor Philip Jaeger called the meeting to order at 7:00 PM and welcomed all. The pledge of allegiance was recited by all present.

Minutes of the Previous Meeting:

Motion: Janet Mattern
Seconded: Kay Hardy-Hines
All approved the minutes for the December.

Treasurer's Report:

Motion: William Bagwell
Seconded: Kay Hardy-Hines

Motion carried to accept the Treasurer's report.

Janet Mattern gave her report. Passed out copies of the bank balances and the checkbook was made available for attendees to review.

Municipal Orders:

Motion: William Bagwell
Seconded: Kay Hardy-Hines
Motion carried to accept the Municipal Orders.

Janet stated that she and Judith Crowe will meet with Mary Meurer from the auditors' office to go over the city's audit. We are meeting on Thursday at 1:00 at Janet's office.

Safety/Code Enforcement/Police:

Brent Monroe gave his report and passed out a safety report for the city. The report from the City of Meadow Vale mirrored the report from Brent. Brent was asked to contact George

Stewart about what citations he had issued, if he is unable to attend, Brent could report for him.

Mayor Jaeger stated that the stop signs would be going up the last week of January. Due to the weather, they were unable to in Carrie stated that she had received an email from Pam and the city is on the list to get a grant. Judy stated that KIPDA would help us with grant writing for getting the ordinances codified. We will table this until spring.

The City spending procedures was discussed again, and a motion was made by Janet Mattern to accept the new revision. Kay Hardy-Hines seconded. Motion carried by all to accept the new Municipal 2, Series 2018, relating to all city disbursements and spending.

Pay increases were discussed. Judy made copies of the pages from the 2016 Wage and Salary report for all commissioners to be able to compare and will discuss at the next meeting. The salary increase has to be decided on by May 1st.

Vacant properties- Carrie stated that she will look to see what other cities have/or are doing with vacant properties. She suggested that the city look into assess fines to the property owners, who property is sitting. This may encourage them to do something with the property or dispose of it.

Carrie stated that the Mayor won to have one garbage service in the city, but all the cities within the city will keep what they have.

Sanitation:

William Bagwell have his report and copies were available for all. He stated that one container was missed because it was not marked properly. The trash is not as bad behind the shopping center, but some decisions need to be made. It is recommended that letters be sent to the businesses, shopping center owners, apartment owners and apartment occupants that the city has a litter ordinance of \$500.00 and if catch littering or if there is excessive litter behind the shopping center, a fine will be issued. It was discussed that the shopping center owners need to have the garbage bins locked or enclosed so the trash can stay in its place.

Public Works:

Kay Hardy-Hines gave her report. She passed out copies of her report for all. She stated that shelving was purchased for the new unit, and everything was moved to it from the old one. She discussed that maybe we need to get signs stating that there is a fine for littering. Bill stated that there is one, but we are in need of more signs. Kay had contacted Safe-Ti-Co company and they stated that the signs would cost \$600.00 for 6 signs that would make 3 signs back to back. Janet Mattern made a motion to purchase doubled sided signs, 6 signs, at 3 locations.

Brent Monroe seconded.

All approved to purchase the signs. Phil stated that he would contact Eagle Signs to see what the cost would be there, since they are doing all the other signs. The signs would read, \$500 FINE FOR LITTERING.

Kay had some bids for the coating of the streets, but if it goes over the \$20,000.00 limit, we will have to publish it in the paper. Phil stated that he would talk with Carrie about having it published in the paper.

There was discussion about the current company that has the ice and snow removal. It was very disturbing that the roads in the city were in a very poor state.

There was also a discussion about removing the speed bumps with speed humps. It was stated that all current one would be changed to speed humps and six new humps would be installed in the city. It is necessary to slow the traffic down that is racing through the city.

New Business:

Judith Crowe stated that she would like to go to the Spring Conference in Cincinnati. The fee is \$200.00 if paid by February 1st. The hotel would be needed for three nights. She will let the commissioners the cost of it.

Janet Mattern moved to let Judith Crowe attend conference.

Kay Hardy-Hines seconded.

All approved for Judith to attend conference.

Discussion about have a newsletter. Janet had samples of newsletters from other cities. Phil stated he would talk with them about doing our newsletter.

Janet Mattern moved to spend \$500.00 on a newsletter.

Kay Hardy-Hines seconded.

All approved to spend \$500.00 for a newsletter.

Roberts Rules training will be on January 24 at 6:00 at Meadow Vale City Hall.

Minutes training will be on January 31 at 6:00 at Meadow Vale City Hall. Anyone who would like can attend these training.

Meeting adjourned at 9:05 PM.

Brent Monroe moved to adjourn meeting.

Janet Mattern seconded.

Motion carried to adjourn meeting.